



**Big Brothers Big Sisters**  
of Calgary and Area

## WHISTLEBLOWER FORM

**Date:**

**Name (Optional):**

BBBS Affiliation (Select) *Optional*

Staff

Admin Volunteer

Board Member

Committee Member

Other

Phone Number (Optional)

E-mail Address (optional)

BBBS Supervisor (if applicable) *Optional:*

Big Brothers Big Sisters of Calgary and Area (BBBS) will treat all reports made under this policy as confidential to the fullest extent that is consistent with conducting a full and fair investigation. Even if you make a report under this policy and disclose your identity, BBBS will exercise care to keep confidential your identity until a formal investigation is launched. At that point, your identity will be disclosed to other individuals only to the extent necessary to conduct a complete and fair investigation.

**Date you became aware of Reportable Activity (Complaint):**

**Describe Reportable Activity:**

**Reportable Activity is:**

Ongoing                  Completed                  Unclear

**Department(s) Suspected of Reportable Activity:**

Business Development  
Finance / Accounting  
Service Delivery (Programs)  
Communications / Marketing  
Administration  
Management  
Other

**Individual(s) Suspected of Reportable Activity:**

**How did you become aware of the Reportable Activity?**

**Describe any steps you took prior to completing this Report (e.g. informed a representative of BBBS):**

**Name of BBBS Representative Contacted (if applicable):**

**When complete mail this form to:**

BBBS Calgary  
5945 Centre Street SW  
Calgary, AB T2H 0C2  
ATTN: Ombudsman  
CONFIDENTIAL

**OR Email Directly by clicking below:**