



Big Brothers Big Sisters of Calgary and Area

Serving Airdrie, Cochrane, High River and Okotoks

PRIZE DONATION FORM

Donor Information

Name _____

Title _____ Company Name _____

Address _____ City _____

Province _____ Postal Code _____ Phone _____

Email (required) _____

Donation Information

Item Name _____ Retail Value \$ _____

Tax Receipt Requested* Yes No

**If requested, attach documentation verifying retail value or proof of purchase (receipt). Gift certificates cannot be receipted if they are donated by the issuing company (example: Home Depot donates a gift certificate. Home Depot is not eligible for a tax receipt).*

If yes, Tax Receipt to Individual Company

Details (Please include any additional information relevant to your doantion)

Please send your completed form by email to kelly.hebert@bigbrothersbigsisters.ca or by fax to 403.777.3525.

Delivery Instructions

Drop-off Items can be dropped off 9:00 AM to 5:00 PM weekdays or mailed to:

Attn: Kelly Hebert
Big Brothers Big Sisters of Calgary and Area
5945 Centre St SW Calgary, AB T2H0C2

Pick-up Email kelly.hebert@bigbrothersbigsisters.ca to arrange for item(s) to be picked up.

ALL ITEMS MUST BE RECEIVED NO LATER THAN APRIL 6, 2018.

Thank you very much for your support.